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HOMARI AOKI: Thank you and welcome to the Grid
Resilience State and Tribal Formula Grant grant
application video series. This video will cover
Designation Letters.

A Designation Letter must be created in order for DOE
to verify that the applicant is the sole authorized
applicant on behalf of a state, territory, or Indian
tribe, and has the authority to receive and
administer the resulting grant agreement and the
required cost match.

Essentially, the Grid Deployment Office would like to
make sure that one, only one application for each
state, tribe, and territory is received and that the
funds are being sent to the correct office or
department. Indian tribes, including native
corporations, may submit a Head of Government Letter
or a Tribal Council Resolution or any other
instrument of appointment by the Indian tribe that
legally authorizes the entity and is consistent with
the tribe's customs. Native corporations may
designate the sole authorized applicant through

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documentation that is consistent with the
corporation's customs.

There is a template available for the Designation
Letter under the NETL's Grid Resilience Formula Grant
webpage. Please save this document as the applicant
name, Head of Government Letter.pdf or applicant
name, Tribal Council Resolution.pdf. For example,
FloridaHeadofGovernmentLetter.pdf or
BirchCreekTribeCouncilResolution.pdf.

For tribal consortiums, the consortium application
package must include the following designation
letters. One letter from each participating Indian
tribe should designate the lead Indian tribe to act
on its behalf as lead Indian tribe of the tribal
consortium and receive their allocations. The lead
Indian tribe should also submit a letter accepting
the designation as the lead for the consortium. The
letter should state that the lead Indian tribe will
apply for grant funding and administer the grant on
behalf of all participating consortium Indian tribes.

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There is a designation letter template available for
these two scenarios listed on the NETL Grid
Resilience Formula Grant webpage as well.

That concludes the section on Designation Letters.
The next video will be on the SF-424 form.

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